

APPENDIX 1

LICENSING ACT 2003

PREMISES LICENCE

COPY

PREMISES LICENCE NUMBER: LN/003024 NL

Premises Details

Postal address of premises, or if none, ordnance survey map reference or description	
The Black Horse 62 New Road	
Post Town	Chippenham
Post Code	SN15 1ER
Telephone Number	01249 650111

Licensable activities authorised by the Licence	The time the licence authorises the carrying out of licensable activities
a. Films (Indoors)	a. Sunday to Wednesday 10.00 hrs to 01.45 hrs Thursday to Saturday 10.00 hrs to 02.45 hrs
b. Indoor Sporting Events	b. Sunday to Wednesday 10.00 hrs to 01.45 hrs Thursday to Saturday 10.00 hrs to 02.45 hrs
c. Live Music (Indoors)	c. Sunday to Wednesday 10.00 hrs to 01.45 hrs Thursday to Saturday 10.00 hrs to 02.45 hrs
d. Recorded Music (Indoors)	d. Sunday to Wednesday 10.00 hrs to 01.45 hrs Thursday to Saturday 10.00 hrs to 02.45 hrs
e. Performances of Dance (Indoors)	e. Sunday to Wednesday 10.00 hrs to 01.45 hrs Thursday to Saturday 10.00 hrs to 02.45 hrs
f. Anything of a similar description to that falling within Live Music, Recorded Music, Performances of Dance (Indoors)	f. Sunday to Wednesday 10.00 hrs to 01.45 hrs Thursday to Saturday 10.00 hrs to 02.45 hrs
g. Provide Facilities for Making Music (both indoors and outdoors)	g. Sunday to Wednesday 10.00 hrs to 01.45 hrs Thursday to Saturday 10.00 hrs to 02.45 hrs
h. Provide Facilities for Dancing (Indoors)	h. Sunday to Wednesday 10.00 hrs to 01.45 hrs Thursday to Saturday 10.00 hrs to 02.45 hrs
i. Provision of Late Night Refreshment (Indoors)	i. Sunday to Wednesday 23.00 hrs to 02.30 hrs Thursday to Saturday 23.00 hrs to 03.30 hrs
j. Supply of Alcohol – for consumption both on and off the premises	j. Sunday to Wednesday 10.00 hrs to 02.00 hrs Thursday to Saturday 10.00 hrs to 03.00 hrs

Non Standard Timings

Sale of alcohol:

- 17th December to 30th December and 2nd January to 7th January – 10.00 hrs to 03.00 hrs
- From 10.00 hrs on 31st December, through to 02.00 hrs on 2nd January inclusive
- Bank Holiday Weekends: 10.00 hrs to 03.00 hrs on Sunday and Monday
- On any occasion where the hours for sale of alcohol are not standard timings, Regulated Entertainment is to cease 15 minutes before, and Late Night Refreshment is to cease 30 minutes after, the last time for sale of alcohol.

- On the occasion of televised major national or international sporting events, the hours for the sale of alcohol shall commence at 05.00 hours.
- Live Music, Recorded Music, the Provision of Facilities for Dancing and anything similar, the Performance of Dance and anything Similar to that falling within Making Music or Dancing and the Provision of Facilities for Making Music:
 - Friday to Monday inclusive of Spring Bank Holiday and August Bank Holiday - 10.00 hrs to 00.30 hrs in the beer garden and car park (Including in a marquee).

The opening hours of the premises

Sunday to Wednesday	09.00 hrs to 02.30 hrs
Thursday to Saturday	09.00 hrs to 03.30 hrs

Name, (registered) address of holders of Premises Licence

Jeffrey Charles Olsen Glebe Farm House 104a Warminster Road Chitterne Wiltshire BA12 0LH	Jeffrey John Imeson Olsen 8 Collen Close Chippenham Wiltshire SN15 3HW	02 NEW ROAD CHIPPENHAM WILTS
---	--	------------------------------------

Name of Designated Premises Supervisor where the Premises Licence authorises for the supply of alcohol

Jeffrey John Imeson Olsen

Personal Licence Number: LN/002640 NL Licensing Authority: North Wiltshire District Council

State whether access to the premises by children is restricted or prohibited

Yes - The provisions of Section 145 of the Licensing Act 2003 apply

Licence Commencement Date
24th November 2005

M. Doran
 Environmental Health Team Leader
 (the Officer appointed for this purpose)

Current Licence Date
10th October 2006

M. Doran
 Environmental Health Team Leader
 (the Officer appointed for this purpose)

ANNEX 1 - MANDATORY CONDITIONS

Door Supervision

Where this Premises Licence includes a condition that one or more individuals must be at the premises to carry out a security activity, those individuals who are present to guard against a, b or c must be licensed by the Security Industry Authority:

- a. Unauthorised access or occupation (eg through door supervision)
- b. Outbreaks of disorder
- c. Damage

Supply of Alcohol

Where this Licence authorises the supply of alcohol:

No supply of alcohol may be made under this licence:

- a. At a time when there is no Designated Premises Supervisor in respect of it
- b. At a time when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended"

Every retail sale or supply of alcohol made under this licence must be made or authorised by a person who holds a Personal Licence.

Exhibition of Films

Where this Licence authorises the exhibition of films:

The admission of children under the age of 18 to film exhibitions permitted under the terms of this licence shall be restricted in accordance with any recommendations made:

- a. By the British Board of Film Classification (BBFC,) where the film has been classified by that Board
- b. By the Licensing Authority where no classification certificate has been granted by the BBFC or, where the Licensing Authority has notified the licence holder that section 20 (3) (b) (74 (3) (b) for clubs) of the Licensing Act 2003 applies to the film.

ANNEX 2A - CONVERTED CONDITIONS

Public Entertainment Licence

PREVENTION OF PUBLIC NUISANCE

- Avoiding Noise Nuisance to Neighbours
 - (a) Noise generated on the premises shall be kept at such a level at the boundary of any occupied property that it shall not be a nuisance to the occupier of that property.
 - (b) The Premises Licence holder or the Designated Premises Supervisor shall carry out observations from time to time between 23.00 hrs and closing time in the vicinity of the nearby properties to establish whether there is a noise breakout from the premises. when the venue is let to a second party, then the Premises Licence holder or Designated Premises Supervisor shall ensure the second party enforces this provision.
 - (c) The Licensee shall take all necessary steps to prevent persons in the neighbourhood being unreasonably disturbed by noise made by persons waiting to enter and when leaving the premises.

PUBLIC SAFETY

- Supplies of Free Drinking Water

When dancing takes place after 2300 hours in any premises, the Licensee shall ensure that there is an adequately signed free potable water supply within at least one area of the premises, excluding the kitchen, and that free drinking vessels are available when necessary.

- Maximum Numbers

- (a) Overcrowding in such a manner as to endanger the safety of the public (even, if in the circumstances, this is less than the maximum permitted number) shall not be permitted in any part of the premises. The maximum number of persons permitted on the premises as stated in the licence is not to be exceeded at any time.
- (b) The Licensee or authorised representative shall record and control at the time, the numbers of the persons on the premises. The Licensee shall keep these records for 12 months. A suitable means of counting persons shall be provided, which must be acceptable to the licensing authority.

- Safety Provisions

- (a) Number of Exits

The premises shall be provided with an adequate number of exits to the satisfaction of the Licensing Authority so placed and maintained as to afford the public ready and ample means of safe egress.

- (b) Exit Signs

All such doors or openings approved by the Licensing Authority shall be clearly indicated.

(c) Doorways

All doors leading from exits into passageways or to the outside of the premises shall be kept clear of obstruction at all times. When required by the Licensing Authority, doors shall be kept fastened in the open position by means of a padlock or other device. All chains and padlocks used to secure doors must be removed and hung on a "Chain Board" provided before the public are allowed on the premises.

(d) Fire Precautions

The fire fighting equipment and the means of escape in case of fire as detailed in Annex 4 shall be provided and maintained at all times.

(e) Doors to Allow Escape

All doors used for the purposes of exit must, if fastened during the time the public are in the building, be secured during such time only by panic bolts and latches complying with BS 5725 Part 1, or such fastenings as approved by the Licensing Authority. Doors fitted with panic bolts shall have an appropriate **PUSH BAR TO OPEN SIGN**. Doors shall open in the direction of escape, except where approved by the Fire Officer.

(f) Treads, Steps and Gangways

The edges including nosing of treads or steps and gangways on stairways shall be made conspicuous by means of a light coloured or reflective material. Where metal or other fixed nosing are fitted to steps or treads, these shall be maintained in good condition and free from any protrusions.

(g) Floor Coverings

Matting and other floor coverings shall be secured in such a manner as to prevent them creasing and be maintained in a safe condition. Mats shall be inset as to be flush with the floor, or provided with splayed fillets and secured in position.

(h) Provision for Disabled Persons

The premises shall be provided with suitable access facilities and means of escape for disabled persons wherever practically possible at the discretion of the Licensing Authority. This discretion does not absolve the Licensee from complying with the provisions of the Disabled Disabilities Act 1985.

(i) Fire Safety Signs

The premises shall be provided with such safety signs complying with current legislation, as required by the Fire Authority.

(j) Control of Waste

No rubbish or waste paper shall be stored or allowed to accumulate in any part of the building or in the immediate vicinity, unless a suitable container is provided and positioned so as not to cause a safety hazard.

• Safety/Emergency Lighting

- (a) All premises regularly open to the public shall be fitted with safety lighting to a minimum of one hour duration; In the event of failure of the main lighting system the public should be instructed to leave the premises immediately if the safety lighting is only of one hour duration. If the safety lighting is of a type which operates for a longer period then the entertainment may continue until there is one hour remaining of the safety lighting at which point the entertainment shall be stopped and the public instructed to leave.
- (b) The premises shall be fitted with illuminated exit signs which shall be either of the maintained or non-maintained type.
- (c) The safety/emergency lighting shall be properly maintained in effective working order. Maintained or sustained lighting is to be illuminated whenever the premises are in use.
- (d) The licensee shall have in place a suitable system for dealing with contingencies or emergencies.

• Log Book

A log book shall be provided in which to record details of all tests, i.e. fire-fighting equipment, safety/emergency lighting, fire drills, etc and other details as required by the Licensing Authority and kept available for inspection at all times. The logbook shall not be in loose-leaf and shall have numbered pages. The person carrying out the test must record his/her details in the logbook.

• Fire Alarms

The fire alarm (where provided) shall be properly maintained in effective working order. Weekly tests, using different call points for each test, shall be carried out. The results of such tests shall be recorded in the logbook. The person carrying out the test shall record his/her details in the logbook.

• Attendants/Stewards/Performances

- (a) At all times when a function is in progress, there shall be an adequate number of attendants on duty to assist persons entering or leaving premises. The number of attendants shall be: -
 - (i) Not less than 1 for every 250 or part of 250 persons present in the premises, or one steward per exit whichever is the highest number. If the number of persons present on any floor or tier does not exceed 100, there shall be at least 1 attendant on duty on that floor or tier.
 - (ii) Where the number of persons present on any floor or tier exceeds 100, there shall be at least 2 attendants on that floor or tier.

(b) Fire Procedure

The licensee shall ensure that the person in charge, official attendants and himself are aware of the method of operating the fire extinguishers and the action to be taken in the event of a fire including evacuation of the premises, the method of calling the Fire Brigade and the location of the nearest available telephone.

(d) Special Lighting Effects/ Smoke Machines and Fog Generators

If special effects such as lasers, pyrotechnics, smoke machines, foam machines, strobe lighting effects and fog generators are being used at the premises the:

- (i) the relevant current guidelines/legislation appertaining to the special effect shall be complied with.
- (ii) Warning notices shall be displayed prominently at entrances and within the premises.
- (iii) The volume of smoke and/or fog shall be limited so that it does not seriously affect the means of escape or obscure escape route signs.

• Management

- (a) It is the personal responsibility of the Licensee to ensure that all conditions are complied with. The Licensee shall ensure that at all times when the licence applies, there is a person nominated by him/her who will have control of the premises, and will ensure that all licence conditions are adhered to.
- (b) If the premises are hired out, the Licensee shall draw to the attention of the hirer, all of the above items and make effective arrangements to ensure that that are complied with.

- In all parts of the building to which the public are admitted, a means of illumination shall be provided capable of illuminating those parts clearly.

- Maximum schedule of numbers:

100 persons

PROTECTION OF CHILDREN FROM HARM

- Obscene or Indecent Performances

The Licensee shall conduct the licensed premises in an orderly manner and shall not allow performances of an obscene or indecent nature.

PREVENTION OF CRIME AND DISORDER

- Where this Premises Licence permits the supply of alcohol between 23.00 hours to 06.00 hours all one pint/half pint glasses in the premises shall be made of toughened material.
- A CCTV system with recording or monitoring capability shall be installed to cover all floors of the premises used under the terms of the Licence and shall also cover all entrances, exits and external areas immediately around entrances. Tapes shall be kept for 28 days and be made readily available to any authorised Officer of the Council or Police Officer on duty.
- The CCTV system shall be maintained in full functioning order and used at all times when the premises are open.

The Licensee or authorised representative shall record and control at the time the numbers of persons in the premises. The Licensees shall keep these records for 12 months. A suitable means of counting persons shall be provided. This may be mechanical, electrical or other approved method.

ANNEX 2B - OPERATING SCHEDULE

PREVENTION PUBLIC NUISANCE

- Notices are to be prominently displayed at all exits from the premises requesting that patrons respect the needs of people living in the area and to leave the area quietly.
- Door staff who are employed at the premises are to monitor patrons leaving the premises and, where necessary, remind them of the need to disperse quietly.
- Live and recorded music will end 15 minutes before the end of hours for the sale of alcohol.
- The sale of alcohol shall not take place outdoors after 23.30 hrs, except on the Spring Bank Holiday weekend and the August Bank Holiday weekend, when the sale of alcohol shall cease at 00.30 hrs.
- Regulated entertainment shall only take place outdoors on the Spring Bank Holiday weekend and the August Bank Holiday weekend, and shall end at 00.30 hrs.

PUBLIC SAFETY

- At any outdoor event all alcoholic and soft drinks must be served in plastic or toughened glasses.
- The maximum number of people on the licensed premises is not to exceed 100.
- Fire Fighting equipment, emergency lighting and means of escape in case of fire as detailed in the plan at Annex 4, shall be provided and maintained at all times.

PROTECTION OF CHILDREN FROM HARM

- A recognised proof of age, which includes a photograph, is to be required for anyone who appears to be under the age of 18 and who wishes to purchase or consume alcohol.
- Notices prohibiting the use of amusement with prizes and cigarette machines by children under the age of 16 are to be displayed prominently in the vicinity of the machines.
- Children under the age of 18 are permitted to be in the top bar/pool room if accompanied by a responsible adult until 21.00 hrs

- Children under the age of 18 years shall not be permitted in the immediate area of the bar servery.
- Notices shall be displayed inside the premises identifying the areas where children are permitted to be.

PREVENTION OF CRIME AND DISORDER

- Staff will take all reasonable precautions to ensure that people entering the premises are not carrying illegal drugs.
- A minimum of one search of the premises is to be carried out each day when licensable activities are taking place for illegal drugs and drug paraphernalia.
- Should any person be found in possession of illegal drugs they are to be asked to leave the premises.
- No promotion of alcoholic drinks designed to encourage excessive consumption may take place.
- Two door staff (SIA registered) will be employed on occasions when there is live or recorded music (which is defined as regulated entertainment) provided after 21.00 hrs.
- The door staff will remain at the premises until the premises have ceased trading and the last guest has left the premises.
- Regular searches by staff of all areas of the premises will be undertaken during trading hours to ensure that excessive drinking is not taking place on the premises.
- Any person found to be excessively drunk or violent will be asked to leave the premises immediately.
- All inclusive nights or other irresponsible drinks promotions will not be permitted.
- When the premises open at 05.00 hours on the occasion of televised major national or international sporting events, notice shall be provided in writing to the Police and Licensing Authority at least 14 days in advance of the occasion.

ANNEX 3 - HEARING

None

ANNEX 4 - PLANS

See Attached.